

Minutes of the Meeting of the Governing Body
Tuesday 2nd July 2019 at 6.30pm

<u>Present:</u>	Mrs Gloria Reed	GR	Chair of Governors
	Mrs Ann Abineri	AA	Local Authority Governor
	Dr Valerie Ashton	VA	Parent Governor
	Ms Florence Blagden	FB	Co-opted Governor
	Mrs Ruth Holman	RH	Staff Governor
	Mrs Rebecca Mack	RM	Co-opted Governor
	Ms Sarah Moynihan	SM	Co-opted Governor
	Dr Luisa Pedro	LP	Parent Governor
	Mr Simon Sykes	SS	Co-opted Governor
	Ms Carmile Trancoso-Gordon	CTG	Parent Governor
	Ms Rikke Waldau	RW	Head of Centre
	Rev Dr Roger Williams	RWi	Co-opted Governor
	Mrs Rebecca Wylie	RWy	Parent Governor
 <u>In Attendance:</u>	Ms Amanda Bannister (6.30pm to 7.30pm)	AB	Executive Head, Cambridge Nursery Federation
	Mr Chris Willis Pickup (6.40pm to 7.30pm)	CWP	Co-Chair, Cambridge Nursery Federation
	Mrs Gwyneth Barton	GB	Clerk

1. Welcome- GR chaired the meeting. The meeting was quorate.

2. Apologies- Accepted from Dawn Willis.

3. Declaration of Interests- There were no new declarations of interest.

4. Open and Confidential Minutes of the Meeting of 29th April 2019- The open and confidential minutes of the Governing Body meeting held on 29th April 2019 were confirmed as correct records.

All matters arising were covered on the agenda.

5. Governor Appointments- The terms of office of four co-opted Governors, RM, SM, GR and RWi, would be ending on 31st August 2019. It was agreed unanimously to reappoint these Governors.

RH's term of office as the staff Governor would be ending on 20th September 2019. Expressions of interest would be invited from other staff to establish whether a staff Governor election was needed.

6. Committee Membership- It was agreed that LP would join the Health, Safety and Premises Committee. LP had also attended the Equalities training day run at The Fields the previous week and might become more involved with the Curriculum and Equalities Committee in future.

7. Head of Centre's Report- The Head of Centre's report was received.

Governors discussed a range of issues with AB and CWP. Governors thanked AB and CWP for their attendance and contributions and AB and CWP left the meeting at 7.30pm.

[This item is covered in more detail in the confidential minutes.]

Governors noted a request considered at Finance Committee that the fee increase be lowered for existing parents, to £8.00 an hour instead of £8.50. Governors noted that 16 families were affected and that if the lower rate were charged, the cost to the Centre would be £431 per week. However, the reduction would help with retention and good will. It was agreed to lower the fee increase to £8.00 an hour for existing families, initially until 1st April 2020, at which time this would be reviewed.

8. Committee Reports/Policies

a) Personnel Committee 26th April 2019 and 14th June 2019- Received and noted.

- Code of Conduct for All Adults- Ratified by all.

b) Curriculum Committee 1st May 2019- Received and noted.

- Accessibility and Equality Plan- This would be brought to the next meeting.

c) Safeguarding Meeting 16th May 2019 and 17th June 2019- Received and noted. Governors were reminded of the confidentiality of reports brought to Governing Body meetings. It was agreed that future reports of Safeguarding meetings would be written more generally, with greater detail reported orally at the Governing Body meeting if the Safeguarding Governors felt this to be appropriate.

- Missing Child Policy- Ratified by all
- Safeguarding of Vulnerable Adults Policy- Ratified by all.

d) Finance Committee 14th June 2019- Received and noted.

10. Governor Visits- The report of the visit on imaginative play and open-ended resources carried out by FB and RWy was received and noted.

The visit by SS and RWi on SEN and the Early Help pathway had been postponed. It was suggested that LP also take part in this visit. RW would canvass possible dates in the week beginning 15th July 2019.

11. Any Other Business- None.

12. Dates of Future Meetings- Future meeting dates for the Governing Body were provisionally agreed as follow, all at 6.30pm on a Tuesday at The Fields:

- 10th September 2019
- 3rd December 2019
- 4th February 2020
- 24th March 2020
- 28th April 2020
- 7th July 2020.

The meeting closed at 8.40pm.

Draft- subject to ratification