

Minutes of the Meeting of the Governing Body
Monday 29th April 2019 at 6.30pm

<u>Present:</u>	Mrs Gloria Reed	GR	Chair of Governors
	Dr Valerie Ashton	VA	Parent Governor
	Ms Florence Blagden	FB	Co-opted Governor
	Mrs Ruth Holman	RH	Staff Governor
	Mrs Rebecca Mack	RM	Co-opted Governor
	Ms Sarah Moynihan (until 7.30)	SM	Co-opted Governor
	Dr Luisa Pedro	LP	Parent Governor
	Mr Simon Sykes	SS	Co-opted Governor
	Ms Rikke Waldau	RW	Head of Centre
	Rev Dr Roger Williams	RWi	Co-opted Governor
	Mrs Dawn Willis	DW	Co-opted Governor
	Mrs Rebecca Wylie	RWy	Parent Governor

In Attendance: Mrs Gwyneth Barton GB Clerk

1. **Welcome-** GR chaired the meeting. The meeting was quorate.
2. **Apologies-** Accepted from Ann Abineri and Carmile Trancoso-Gordon.
3. **Declaration of Interests-** There were no new declarations of interest.
4. **Governing Body Membership-** The Governing Body agreed to appoint Luisa Pedro to one of the parent governor vacancies. Governors welcomed Luisa to the meeting.
5. **Open and Confidential Minutes of the Meeting of 19th March 2019-** The open and confidential minutes of the Governing Body meeting held on 19th March 2019 were confirmed as correct records.

All matters arising were covered on the agenda.

6. Head of Centre's Report- RW presented her report, which had been circulated earlier in the day. Governors discussed the following issues:

Children- The number of children in the Centre had changed only slightly, with two leaving since the previous Governing Body meeting.

- Meetings with staff held on 25th and 26th March 2019**
- Discussions with the local authority and nursery schools**
- Year-end figures for 2018/19**
- Updates to Charging Policy**
- Budget proposals for 2019/20**

[These items are covered in more detail in the confidential minutes.]

It was agreed unanimously:

- To agree the updated Charging Policy
- To agree the budget proposals for 2019/20.

County Councillors' visit- Four County Councillors had been invited to visit The Fields, to help them find out more about the value of the Centre's offer. Two had accepted and would be coming on 1st May 2019.

Cambridge International School- Staff from the Cambridge International School would also be visiting the Centre, based on contact made through a member of staff at The Fields who had previously worked at the International School.

Abbey Meadows- RW reported that she had been invited to a meeting at Abbey Meadows, which she expected would cover academisation and implications for premises.

7. Chair's Report- GR reported her attendance at a number of meetings relating to the issues set out above.

8. Committee Reports/Policies

a) **Safeguarding Meeting 13th March 2019-** Received and noted. Governors noted that following the transfer of children's centre functions to the local authority, staff at The Fields were less directly involved in safeguarding issues for some families.

b) **Finance Committee Meeting 25th April 2019-** Received and noted.

c) **Personnel Committee Meeting 26th April 2019-** The notes of this meeting would be brought to the next Governing Body meeting.

9. Governor Visits- The report of the visit on children's wellbeing: confidence and emotional support carried out by RWy was received and noted. RWy commented on some children's high levels of need and the specific therapies that could help them. RW noted that Finance Committee had proposed asking the Trust for funding to support the Centre's music therapist and psychoanalyst. A Trust meeting would be arranged.

Governors reviewed the programme of visits for 2018/19. The visit by SS and RWi had been rearranged to Friday 10th May 2019 at 9.30am. Their visit had been intended to look at the role of provocations and the unexpected. However, RW explained that this technique was less used than previously, with more emphasis on Planning in the Moment, as considered during FB and RWy's visit on imaginative play. It was therefore agreed that SS and RWi's visit would address the next topic in the programme, SEN and the Early Help pathway. RW would identify a topic for the second summer term visit. GB would update CTG, whose name was down for the second summer term visit.

10. Any Other Business- VA requested an update on discussions about alternative holiday provision for 2 year olds after the Centre moved to term-time only provision in September 2019. RW reported that these were ongoing and that she was planning to discuss the issue with Children's Centre colleagues. It would not be appropriate for parents to pay Fields staff to care for their children during the holidays. However, a reciprocal arrangement might be possible to enable parents to employ staff from other nursery schools, provided that these staff had the appropriate registrations and insurances and that it was clear that the nursery schools had no responsibility for such arrangements. RM noted that she was not yet aware of any families planning to leave The Fields because of the move to term-time only.

11. Date of Next Meeting- The next meeting of the Governing Body would be held on Tuesday 2nd July 2019 at 6.30pm at The Fields. DW gave her apologies for this meeting.

The meeting closed at 7.55pm.

Draft- subject to ratification