

It was agreed unanimously to change the name of the Centre to The Fields Nursery School.

Governors noted that considerable work would be required to implement the change, including updates to the website.

c) Governor Code of Practice

Governors reviewed and agreed the Code of Practice for 2019/20 and all present signed a paper copy of the Code to confirm adherence to it. GB would follow up with those Governors not present at the meeting.

d) Standing Orders

Governors reviewed and agreed Standing Orders.

e) Committee memberships and governor appointments for 2019/20

- Governors agreed unanimously to reappoint AA as Vice-Chair and GB as Clerk.
- It was agreed unanimously to reappoint Paula Champion as an Associate Member of the Curriculum Committee.
- Governors confirmed Committee appointments as circulated with the agenda.

f) Dates for Committee meetings

These would be confirmed in due course.

g) Committees' terms of reference

Governors reviewed and agreed the terms of reference for the following Committees and meetings:

- Curriculum and Equalities Committee
- Finance Committee
- Health, Safety and Premises Committee
- Personnel Committee
- Named Governors for Safeguarding meetings.

6. Safeguarding

a) Safeguarding checklists

Governors were invited to complete a safeguarding checklist. Returns could be anonymous if individuals wished, but if Governors included their names, RW could follow up any issues raised. All Governors present completed and returned the checklist. GB would follow up with those Governors not present.

b) Keeping Children Safe in Education

Governors noted that there was a new edition of Keeping Children Safe in Education for September 2019, with changes from the previous version listed in Annex H.

7. Head of Centre's Report- GR explained that RW was on sick leave and RH was attending a local authority meeting. In their absence, GR and RM updated Governors on the following issues:

a) Discussions with the Cambridge Nursery Federation (Brunswick and Colleges)

Signed.....

Date..... []

- b) **Ofsted inspection-** Ofsted could potentially visit in November and staff were preparing for this.
- c) **Action plan for the year-** It was agreed to defer this item.
- d) **School teachers' pay award-** Nationally the school teachers' pay award for 2019 had been announced as a 2.75% increase. Governors agreed that The Fields should pay the increase.
- e) **Numbers of children-** There were currently 64 children in Willow, with 4 full-time or 8 part-time places still available. Of the 64 children, 22 of them were accessing 30 hours, 21 of these funded and 1 unfunded. Three 3 year olds with SEND remained in Cherry and were being supported by Cherry staff.

There were 40 children in Cherry, comprising 26 funded 2 year olds and 14 paying children. Confirmation was awaited on whether 3 more paying children would be taking up places.

- f) **Change to staff member's contract**
- g) **Extinction Rebellion action**

[Items 7 a), f) and g) are covered in more detail in the confidential minutes.]

8. Chair's Report

GR reported that:

- A meeting was taking place that evening between Jon Lewis, Service Director for Education at the local authority, and nursery school Heads and Chairs. RH was representing The Fields. Both Homerton and Brunswick and Colleges had expressed concern at not being properly notified about the meeting, suggesting that another might be arranged shortly.
- She had met with Sally Stainton-Roberts over the summer. Sally was ready to provide support to The Fields as needed.
- Arrangements were in place to cover RW's absence and would be kept under review. Agency staff would be brought in to assist with teaching workloads if necessary.
- Safeguarding training for staff had taken place on 4th September 2019, with Governors also invited and GR, LP and CTG attending. GR commended RH on stepping in to lead the session at short notice. LP commented that the session had been hard-hitting but that the support offered to families as well as children was positive. RM commented that the separation of children's centre functions from The Fields was making it harder to arrange timely support.

9. Committee Reports/Policies

a) Curriculum Committee 1st May 2019 (notes previously received)

- Equality and Accessibility Action Plan 2019-22- Noted by all.

Signed.....

Date..... []

b) Safeguarding Meeting 8th July 2019- Received and noted. VA asked whether The Fields had any Brexit plans in place. GR noted that one Polish member of staff had returned to Poland and been replaced. Some European families were also returning to Europe. The Fields did not have any specific contingency plans in place; issues such as possible disruption to food and medicine supplies would need to be addressed nationally.

10. Governor Visits Programme for 2019/20

It was agreed to postpone this item to the next meeting.

11. Any Other Business- none.

12. Date of Next Meeting - It was agreed to set a date for an additional Governing Body meeting, on Thursday 7th November 2019 at 6.30pm at The Fields. The date arranged for the next Governing Body meeting, Tuesday 3rd December 2019 at 6.30pm at The Fields, would also remain in the diary.

The meeting closed at 7.45 pm.

Draft- subject to ratification

Signed.....

Date..... []